


JULY VACATION CARE PROGRAM

Booking forms due: **Monday 02/06/25** Bookings confirmed for priority 1 & 2: **Monday 16/06/25** Bookings confirmed for priority 3: **30/06/25**

Incursion **Bus excursion**

Monday 07/07/25 8:30 – 3:00pm	Tuesday 08/07/25	Wednesday 09/07/25	Thursday 10/07/25 9:00 – 12:30pm	Friday 11/07/25 10:00 – 11:30am
INFLATABLE CINEMA Bring to OSHC your comfy clothes, bean bags, blankets, chairs and pillows to watch movies on the big screen projector. 	FIDGET TOY DAY JOIN US FOR A HANDS-ON DAY OF FUN WHERE WE'LL BE DESIGNING AND CREATING OUR VERY OWN FIDGET TOYS! FROM SPINNERS TO STRESS BALLS AND SENSORY CRAFTS, EVERYONE GETS TO TAKE THEIR FIDGETS HOME! 	PAINT & SIP – KIDS EDITION! Kids can choose between a blank canvas to plan their own masterpiece or a fun paint-by-numbers design to follow along. All while sipping on tasty juice and enjoying an art-filled day with friends. 	ROLLING SKATING GET YOUR SKATES ON AND JOIN OSHC FOR A SUPER FUN EXCURSION TO INGLE FARM ROLLING SKATING RINK. ALL SKILL LEVEL WELCOME  	Get ready to move, groove, and dance to the music with Hip-Hop Dance Lessons . Sessions are packed with fun moves, fresh beats, and loads of encouragement. 
Monday 14/07/25	Tuesday 15/07/25	Wednesday 16/07/25 9:00 – 12:30pm	Thursday 17/07/25 11:00 – 1:00pm	Friday 18/07/25
Group Game day Get ready to move, compete and cheer each other on in a day packed with non-stop group games/individual challenges! Games include Tails, Capture the flag, Silent ball, Three touch and Defensive line	MUSIC DAY GET READY FOR A JAM-PAKED DAY OF MUSICAL FUN AND GAMES! <ul style="list-style-type: none"> MUSICAL STATUES 🧍 MUSICAL CHAIRS 🪑 MUSICAL BOBS 🎵 MUSIC PERFORMANCES 🎤 GUESS THE SONG GAME 🎧 (PRIZES TO BE WON) 	BASECAMP Base Camp's indoor ninja warrior course combines the best of fitness, fun and entertainment! With three courses available for difference skills and sizes, SA Base Camp is fun for everyone. 	bricks 4 kidz Is coming to OSHC, get ready for a day filled with creativity, building, and fun as we explore awesome LEGO® model builds, exciting themes, and hands-on activities!	CHRISTMAS IN JULY IT MAY BE CHILLY OUTSIDE, BUT WE'RE BRINGING THE FESTIVE CHEER EARLY! JOIN US FOR A MAGICAL DAY OF CHRISTMAS CRAFTS AND WINTER GAMES. WEAR YOUR BEST CHRISTMAS JUMPER AND JOIN IN ON THE MERRY!

HILLCREST PRIMARY SCHOOL OSHC POLICIES

Please sign the attached form to show that you have read, understood and agree to the following policies.

SESSION FEES:

Vacation care home day: \$45.00

Vacation care Incursion/ walking excursion: \$50.00

Vacation care Excursion with a bus: \$65.00

CANCELLATION POLICY:

Families have until the end of **Week 8** to cancel any booking(s) they have made for vacation care and no longer require.

The only cancellations which will result in no payment after Friday Week 9 will be cancellations made due to sickness with a medical certificate needing to be produced within 24 hours.

LATE COLLECTION POLICY:

Any collection after 6:00pm will incur a late fee of **\$1.00** a minute for every minute after 6:00pm.

ADMINISTRATION OF MEDICATION:

Hillcrest Primary School OSHC prioritises the administration of appropriate and prompt first aid as required, to ensure the safety and wellbeing of the children at the service.

Educators will only be permitted to assist and administer medication if:

- The service is provided with medication and an action plan upon enrolment from their medical practitioner.
- A prescribed labelled medication, in its original package accompanied by a letter from a medical practitioner stating the time it is to be administered. The medication must have a pharmacist's label which clearly states the child's name, dosage, frequency of administration, date of dispensing and expiry date.
- All medication will be kept by the Director (or nominee) and stored appropriately in the office. Storage should prevent unsupervised access and damage to medicines e.g. may require refrigeration.
- All administration of medication will be recorded and will require documented parental authorisation.
- All medication will be measured and dispensed by the Director (or nominee certified in first aid) and witnessed by another educator.
- All unused medication will be returned to the parent on collection of the child.

SUNSMART POLICY:

Our service ensures that appropriate clothing is worn by children at all times.

Children will not be allowed outside or taken on an excursion if they do not have appropriate sun safe clothing:

Sneakers, sandals with a strap on the back **(NO THONGS)**, Bucket, broad brimmed or legionnaire hat **(NO BASEBALL CAPS)**, Tops that cover the entire shoulder **(NO SINGLETs OR STRAPLESS TOPS)**

If the UV level reaches 3 or above the children are required to wear hats and apply sunscreen. When UV levels reach 11 and above or the temperature is 36° and above the children will not participate in outdoor play.

ELECTRONICS POLICY:

In accordance with our school electronics policy, we ask that the children do not bring electronic equipment to OSHC. **The only exception is during vacation care, children are able to bring electronic items on planned electronic days (excluding phones, smart watches and chargers).**

Children are not allowed on any form of social media (Facebook, Instagram etc.) or taking photos/ videos with the electronic device, otherwise items will be confiscated and returned to the parent/ caregiver upon collection. Any photos will be required to be removed due to the safety and protection of the children's identities.

NUTRITIONAL REQUIREMENTS POLICY:

Our service encourages all children to follow the National 'Rite Bite' policy role modelled at our service. This is accessible on our parent information board. **Vacation care includes 'Crunch and sip' eating time in the morning where children are able to eat fruit & vegetables only.**

OSHC is unable to store any children's food in the fridge/freezer or heat/cook any food provided for them by parents/caregivers due to cross-contamination, allergies and temperature control

BEHAVIOUR POLICY:

The OSHC behaviour policy is followed by educators at all times and can be located in our **policies folder**.

If a child's behaviour is affecting their own and other children's safety and wellbeing, the child's parent / caregivers will receive a call and will be asked to come and collect their child as soon as possible.

If a child's behaviour is a cause for concern immediately prior to an excursion, the child may be excluded from the excursion and will be required to be collected by parents / caregivers.

ANY PERSONAL BELONGINGS AND ELECTRONICS will remain the sole responsibility of the child at all times and Hillcrest Primary School OSHC will not accept any responsibility for any items lost, stolen or broken.

Request for Bookings Form: July 2025

Child/ren's name/s:

Due to limited places at OSHC, we are following the Priority of Access Guidelines

Priority of Access

The Australian Government has determined Priority of Access Guidelines for allocating places in childcare services. These guidelines set out the following three levels of priority:

Priority 1 – A child at serious risk of abuse and neglect.

Priority 2 – a child of a single parent who satisfies, or of parents who both satisfy, the work, training, study test.

Priority 3 – any other child

- Families with non-work, training or study related commitments.
- Children who do not attend Hillcrest Primary School.

Positions will be given to Priority 1 & 2 first. Priority 3 will only have a guaranteed place on days where there is no waiting list or vacancy.

Please tick the box you require your child/ren to attend:

Monday 07/07/25	Tuesday 08/07/25	Wednesday 09/07/25	Thursday 10/07/25	Friday 11/07/25
Monday 14/07/25	Tuesday 15/07/25	Wednesday 16/07/25	Thursday 17/07/25	Friday 18/07/25

By signing below, I am acknowledging that I have read and understand **Hillcrest Primary School OSHC policies and procedures**. I understand that any cancellations I make need to be done by Friday of **week 9** Term 1 to avoid an absent fee, unless able to provide the service with a doctor's certificate within 24 hours of illness.

Sign: _____ Date: _____

Please tick the box of the priority you fall into:

<u>Priority 1</u>	<u>Priority 2</u>	<u>Priority 3</u>

OSHC CHECKLIST FOR PARENTS:

- ☐ I have received a confirmation text from OSHC regarding approved bookings
- ☐ My child has packed all items that are required for OSHC
- ☐ I have double checked excursion and incursion times

OSHC CHECKLIST FOR CHILDREN:

- ☐ Drink bottle
- ☐ Crunch & Sip
- ☐ Recess
- ☐ Lunch
- ☐ Hat
- ☐ Sun safe Clothing (t-shirt)
- ☐ Enclosed

Excursion Authorisation Form

Ph: 83678639

Mobile: 0403443641

Email: Reagan.fraser796@schools.sa.edu.au

Any other relevant information

Please provide any changes to dietary, development, family or any other relevant information (including new collection authorities)

Agreement:

I have provided my booking form within the due to date. I have read all the information provided and agree to all policies, excursions, incursions and charges. I agree to pay all fees and my direct debit details are up to date.

Sign: _____

Details

Please write your child/ren's full name below:

Consents

I agree for my child/ren's participating in all activities

Excursions

All excursion travel is with a private bus company. Unless stipulated as other.

All children need to arrive by the time listed in the program for excursion drop off.

Date and Time	Place
Thursday 10/07/25 9:00 – 12:30pm	Ingle Farm Recreation Centre (Rolling Skating) 3/58 Beovich Rd, Ingle Farm SA 5098
Wednesday 16/07/25 9:00 – 12:30pm	SA Base Camp 550 Churchill Road, Kilburn SA 5084

Risk assessments available at request

Estimated 60 children in attendance

1:10 Educator Ratio