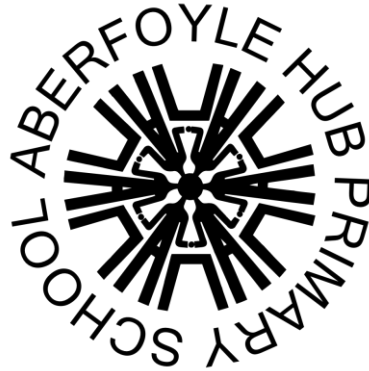




ABERFOYLE HUB PRIMARY SCHOOL

OUT-OF-SCHOOL SPORTS POLICY

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Introduction

This policy outlines the guidelines and procedures to be implemented in relation to the provision of Out-of-School Sport at Aberfoyle Hub Primary School. It clearly establishes roles and responsibilities of all involved in Out-of-School Sport. We ask that you read it carefully and implement the procedures as described.

The Junior Sports Framework developed in 2005 by the Australian Sports Commission supersedes the National Junior Sports Policy (1994). Elements of this policy document are based on the pre-existing National Junior Sports Policy, with the Sports Committee working towards aligning the policy within the guidelines of the new Junior Sports Framework.

At Aberfoyle Hub Primary School, students in the year they turn 8 years of age, become eligible to participate in out-of-hours competitive school sports in accordance with the age-eligibility criteria of the various junior sporting associations affiliated with the Department for Education (DfE).

Prior to this age students can train, learn or participate in a range of non-competitive sports as coordinated by the various after-hours sports offered.

Aberfoyle Hub Primary School's Out-Of-School Sports Program is run by the Governing Council's Sports Sub-Committee. Members of the Sub-Committee include:

- Convenor - a member of the School's Governing Council
- Principal or nominee
- Coordinator for each sport played
- Interested Parents / Caregivers / Volunteers / Coaches / Managers

Parents / Caregivers / Volunteers are required to coach and manage teams. In fact, without their help a team cannot be established.

ROLES AND RESPONSIBILITIES

SPORTS SUB-COMMITTEE CONVENOR

Reports directly to Aberfoyle Hub Primary School's Governing Council and its Chairperson and is responsible for:

- The implementation of all relevant school, DfE and National Junior Sports policies
- Organisation and maintenance of out-of-school hours school sporting competitions and including supporting school personnel in coordinating SAPSASA competitions
- Communication of the relevant Junior Sports guidelines and Codes of Behaviour that apply whilst representing Aberfoyle Hub Primary School to students, coaches, managers and parents / caregivers.

The Convenor will:

- Encourage participation by as many students as possible
- Ensure access to as many sports for which the school can provide suitable coaching and competition
- Organise the Sports Sub-Committee to meet a minimum of once per term
- Take and distribute to committee members the minutes at these meetings
- Support each Sports Coordinator to organise and monitor the running of their sport
- Convey information and queries between the Sports Sub-Committee and Aberfoyle Hub Primary School's Governing Council
- Convey details of teams, coaches and managers to Aberfoyle Hub Primary School's Governing Council for ratification.

SPORTS COORDINATOR

Reports to the Sports Sub-Committee and its Convenor and is responsible for:

- Compliance with School, DfE and National Junior Sports Policies
- General organisation, communication and management of players, coaches and team managers
- Negotiation of team allocation with the Principal or his / her nominee prior to teams being registered
- Assisting school-based personnel in the organisation of SAPSASA events
- Monitoring and controlling the finances of their sport and bringing to the committee meetings any recommendations for purchases
- Attendance at relevant meetings (e.g. Association and Sports Sub-Committee meetings)
- Conducting an annual equipment inventory
- Allocation of equipment to teams as appropriate
- Compilation of a sport register for every team including details of Coach, Manager, Players (Teacher / Class), Registration Form (which includes Emergency Contact details) and training times which is to be held by the school's office staff. A copy of this register is to be held by the Coach or Manager of the relevant team.
- Requesting purchase of equipment via the Sports Sub-Committee
- Supporting Coaches to gain basic coaching and / or first aid certificate / accreditation.

COACHES

A Coach is required for each participating sports team. All Coaches report directly to the relevant Sports Coordinator. They are supported in attaining a Level O basic coaching certificate. Costs involved in gaining further accreditation may be subsidised and the Sports Sub-Committee manages this.

The Coach:

- Will comply with School, DfE and National Junior Sports Policies
- Consent to a DHS (Department of Human Services) Criminal History Check
- Holds a copy of the sports register for the team, that is available at trainings and matches, or ensures that the Manager holds a copy
- Organises training sessions and advises Front Office staff by 2pm when training is cancelled
- Supervises players at practice and games
- Supervises players, if necessary, for up to 15mins after training finish time. After this time the player/s will be taken to Out of School Hours Care for collection, at a cost to the parents
- Manages player development
- Is responsible for team equipment
- Ensures that first aid is administered as required
- Reports to Coordinator any problems, equipment requirements, general team progress
- Works with the Manager to ensure the team runs smoothly
- Is registered with the school
- Books oval/hall/court for suitable training time through either Deputy Principal / School Business Manager
- Takes on Manager's duties when necessary.

MANAGERS

If a Manager is nominated for a sports team, they will support the Coach with tasks relevant to each sports team. All Managers report directly to the relevant team's Coach.

The Manager:

- Will comply with School, DfE and National Junior Sports Policies
- Holds a copy of the team's sports register that is available at trainings / matches if requested by the Coach
- Works with the Coach to ensure the team runs smoothly
- Distributes programs
- Calls players if schedules change
- Organises scorers and other officials for each game
- Assists on game days
- Ensures record of game results are completed and sent to office staff for inclusion in the school newsletter
- Manages communication between Coaches, Parents / Caregivers and Coordinator as required
- Collects and manages first aid kit
- Arranges for the distribution and collection of uniforms where appropriate
- Is registered with the school
- Will consent to a DHS Criminal History Check.

REGISTRATION OF PLAYERS

Membership forms must be completed by each student intending to play a sport. These can be collected from the Front Office. One membership form per student per sport is required. All membership forms must be handed to the school's Front Office staff prior to the nominated due date. Any membership form handed in after this date will be added to a waiting list and the student contacted if a vacancy occurs in the sport that they have nominated for.

The sports currently offered by the school are:

Basketball Cricket Netball Soccer Pedal Prix

There is an expectation that Parents / Caregivers will be required to assist during the season from time to time. Sports Coordinators will be given a list of students who have completed and returned a membership form by the nominated due date and are then responsible for placing these students in teams in consultation with the Principal or nominee. Once students have been placed in teams with a nominated Coach and Manager, invoices for fees will be forwarded to families for payment. Sports fee payments are to be made via the School Business Manager and **before a student can play in a team**. (Any Uniform Notes and Codes of Conduct must also be returned, signed, **before a student can play in a team**.)

FEES

By the end of each calendar year, the Sports Sub-Committee will establish a fee to be charged for each sport for the next calendar year which must cover the cost of the budget.

Fees are collected and receipts given, through the School Business Manager. A record of fee payments is kept on the Fees Spreadsheet maintained by the School Business Manager.

Fees are waived for the first sibling of parent/caregiver/relative who are either a coordinator or coach for each team.

Fees must be paid before a student can play in a team. No Pay, No Play.

Fees cover consumables, equipment, trophies, administration costs, registration of club sports nomination and insurance fees. Some sports will incur a weekly match fee. Fees are detailed on player membership forms.

TEAM SELECTION

Out-of-School Sport at Aberfoyle Hub Primary School is about participation, playing games and having fun. It is about developing qualities such as a sense of self and self-worth, commitment, discipline, persistence and teamwork. Excellence involves attitude and effort, rather than results.

When registering teams the following guidelines apply:

- Teams are registered at their appropriate age / year level according to the procedures laid down for each individual sport.
- A Coach and Manager must be identified and available for each team before registration.
- Prior to registration, the Principal and Sports Convenor need to be informed of the number and age / year level of the teams to be registered.

When selecting teams for competition, the following guidelines apply:

- All players are to be treated equally (i.e. equal time, regardless of ability, during matches and balanced across the season)
- Players will be placed with at least one friend where possible
- Where there is more than one team in a grade, the Coordinator, Coaches and Sports Convenor will ensure that teams are balanced with regard to experience and ability. Pedal Prix has a team selection criteria in place.
- If players are required to fill a team in a higher grade, the Coordinator and Coaches will base selection on developmental requirements, skill, experience and attributes (including social maturity).

ORGANISATIONAL MATTERS

Coordination of Grounds / Facilities:

It is expected that Coordinators, Team Managers and Coaches will communicate with each other and the school on this matter.

Hall, Oval and Court Bookings:

Bookings for team training must be made with either the Deputy Principal or nominee or School Business Manager.

It is important that equitable use is made of the available school grounds and facilities. This is to be negotiated with either the Deputy Principal or School Business Manager after consultation with the relevant groups.

Grounds Marking:

Sports groups work in conjunction with the Groundsperson on this matter. It may be an expectation that sporting groups assist with this labour-intensive task. A line-marking machine is available.

First Aid Kits:

It is mandatory that Team Coaches / Managers have a suitable first aid kit on hand for all training and matches. Kits are provided by the school. The responsibility for replacement items rests with the Team Manager in liaison with the school's first aid officer. First Aid Kits must be checked in and out through Front Office. It is essential that all kits are returned as soon as the season ends so that other sports can use them.

Keys:

Keys to the sports sheds, toilets and cricket fence are checked out to Coaches through the Front Office and must be **returned on the first working day after the final match of each season**.

The keys to the Sports Canteen and the Out-of-School Sports Room in Unit 1 Wet Area are kept in Front Office and are to be borrowed and returned when they are needed.

The practice of cutting extra keys once they have been issued is not permitted and we rely on the honesty of Team Managers and Coaches in regard to this.

Please shut and lock the sports sheds and Sports Canteen when the appropriate equipment has been taken out. This will prevent unauthorised entry and ensure the security of the shed contents, as well as the safety of other students not involved in the training.

Cancellation of training and / or matches:

From time to time it is necessary for a Coach to cancel a training session. The following procedures should be carried out whenever training is cancelled.

- **Coach advises school (Phone 8270 5055) before 2pm on the day of the training.**
- The Coach or School advises players of the cancellation, allows them to contact their Parent / Caregiver by phone if necessary and will allow them to remain in the Front Office until picked up.
- Parents / Caregivers are expected to collect their children before 3:30pm if training is cancelled. After this time students will be sent to OSHC and Parents / Caregivers will be billed accordingly.
- The Coach will determine if training is to be cancelled due to the temperature being 35°C and above, or wet conditions.

Parents / Caregivers can contact the school after 2:30pm to find out if training has been cancelled. Parents / Caregivers will also need to have made an alternative plan of action for their child to take when training is cancelled.

If there is any doubt that a match may have been cancelled, Parents / Caregivers are to contact the Coach of the team. If unable to contact the Coach, they should assume that the match has not been cancelled.

Pedal Prix training may be cancelled at the Coordinator's discretion. Team members will be notified via SMS.

Presentation Events:

At the end of each season, a presentation event will be held. Basketball, Soccer and Netball presentation are combined and held as a fundraising event. Players who have paid for the season and played in at least half of the games for the season will receive a trophy. Sports Coordinators will organise the trophies within the Out-of-Hours Sports Budget.

Purchase of Equipment:

Equipment and items can either be ordered by the school, in consultation with the Coordinators and Sports Committee, or be ordered by the Coordinator directly using the School Purchase Order forms, which must be lodged through the School Business Manager.

Duty of Care:

Coaches and Managers who are supervising students during sporting activities, owe a duty of care to the students they are supervising. This extends to an expectation that they will act as a responsible parent / caregiver would. It is a very responsible duty and needs to be carried out fully. Pedal Prix Parents or nominated adults are expected to attend all weekend bike training.

Students are not permitted to attend training if they are not a member of the team.

Coaches conducting training in the School Hall must ensure that the students are under direct supervision at all times. Students who are waiting for the Coach to arrive must wait outside the building.

Coaches need to ensure that all students have been collected by Parents / Caregivers or, if authority has been given by a Parent / Caregiver, a child has left the school grounds on their own accord.

Parents / Caregivers must pick their child up promptly at the completion of training. Children not collected within 15 minutes will be taken to OSHC and parents will be billed accordingly.

Coaches need to advise the Principal of inappropriate behaviour of Parents / Caregivers and / or players on the **next working day** following the incident. It is suggested that the Coach remind the Parent / Caregiver and / or player concerned, about the codes of behaviour as soon as appropriate (see Code of Conduct). Coaches are to **forward any incident requiring Principal intervention as soon as possible**. An incident report proforma can be used to communicate the incident to the Principal.

Volunteer Policy:

Sports Coordinators, Coaches and Managers are voluntary workers who can make a significant contribution to the school community by giving their time and sharing their skills with others. Volunteers possess a wide range of interests and abilities that complement school programs, thus providing rich interactions and experiences for students.

The participation of volunteers at Aberfoyle Hub Primary School is highly appreciated and valued. While the welfare of our students is our highest priority, we want to do everything possible to ensure that volunteers are provided with the necessary support to maximise their involvement in their role.

The Aberfoyle Hub Primary School Volunteer Policy stipulates that all Sports Coaches who act in a volunteer capacity are required to complete and sign a Volunteer Application and return it to the Principal. These are issued to Coaches upon appointment as well as an 'Information for Volunteers Brochure'.

Aberfoyle Hub Primary School requires all Coordinators, Coaches and Managers to consent to a DHS Criminal History Check. Criminal History record checks are an integral part of the assessment of your suitability to work or volunteer to work with children in education, care worksites and programs.

The Government has also mandated that everyone who is involved in a Duty of Care capacity to children must complete a Mandated Notification Information Session. This session will be provided by the school, at no cost to the individual, for all Coordinators, Coaches and Team Managers.

It is also recommended that all Coordinators, Coaches and Managers complete on-line training at www.playbytherules.net.au to assist them in dealing with issues that may occur while involved in Out-of-School Sports in a voluntary capacity. If you need assistance with this training please contact the Deputy Principal who will assist you.

Uniform Policy:

As per Uniform Policy, sports uniforms are worn at their designated sports and at school on days where variations to the uniform dress code is granted, i.e. *Casual Day (fundraising event)*, *SAPSASA / Sports / Special School Events (cost-free) organised by SRC*.

Fundraising:

The sports committee is responsible for pre-determining the fundraising events for the year. All revenue raised will help support Out Of School Sports with the aim to be self-sufficient. N.B. Whilst Pedal Prix exists within Out Of School Sports, it does operate as a separate entity and therefore all fundraising pertaining to Pedal Prix will specifically support Pedal Prix.

Blood Policy

At all times play must be stopped by an official to tend to any player who is injured or when an injury is suspected. "Personal safety is paramount". In the case of an open cut or abrasion where bleeding is evident, the injured player shall be withdrawn from the competition, by an official. They may not return until the bleeding has stopped, the wound is completely covered and any evident blood on the uniform or equipment has been removed.

Smoking and Alcohol Policy

In line with Department for Education policy, all officials / coaches / parents / spectators are reminded that smoking and the drinking of alcohol are prohibited during and outside school hours when students are present at school sports.

CODES OF CONDUCT

Student Behaviour:

As outlined in the Aberfoyle Hub Primary School Code of Conduct, students have agreed to:

- Play fairly and safely
- Play by the rules
- Cooperate with their Coach, team mates and opponents
- Abide by decisions, without argument or bad temper.

When issues arise because of student misbehaviour the following procedure should be followed:

- Coach / Manager should withdraw the child from the practice or match and clearly outline the behaviour that is inappropriate. The child then re-joins the group.
- Should the behaviour be repeated, then the Coach / Manager should withdraw the child for the remainder of the practice / match. Parents / Caregivers and Sports Co-Coordinator are to be informed of the behaviour and consequence.
- Should the behaviour re-occur at following matches or practices, the Co-Coordinator / Coach should notify the Sports Convenor, who will take the issue to the Principal.

**** For breaches of the student behaviour code, coaches need to complete an incident report and forward it to the Principal / Nominee who will discuss the matter with the reporting Coach, relevant Sports Coordinator and Sports Convenor, before taking appropriate action.

Parent / Caregiver Behaviour:

For supervision and safety reasons, all players must have a parent or nominated adult (over 18 years) at each game.

School Sport is all about children playing, having fun with peers and competing. It is not good for children to see any adults behaving badly. We need to ensure that children have a positive environment so that they can enjoy themselves. It is also up to Coaches and parents / caregivers to ensure that no-one abuses or intimidates Umpires. There should be no parent / caregiver initiated abuse (either physical or verbal) of spectators, umpires or players, including their own children.

Aberfoyle Hub Primary School Problem Parents / Caregivers:

- Coach of the team should speak quietly and calmly to the problem parent / caregiver and ask them to stop.
- Coach will ask the parent / caregiver to leave if they persist with their behaviour.
- If the parent / caregiver will not comply, then the parent / caregiver needs to be reported to the Principal and the Sports Sub-Committee Convenor who will investigate and take action if required.
- The parent / caregiver may be put on a 'good behaviour' bond.
- If the behaviour is persistent, the parent / caregiver may be suspended from the next match or matches.

Opposition Problem Parents / Caregivers:

- The Coach will talk to opposition Coach to ask if he / she can stop the abuse by the parent / caregiver.
- The Coach needs to ensure that Aberfoyle Hub Primary School parents / caregivers do not become involved.
- The Coach, Manager or an Aberfoyle Hub parent / caregiver should take note of what has happened, and report to the Principal and Sports Subcommittee Convenor, who will investigate the matter.
- If action is recommended, the Principal will be asked to contact the other school to report the problem.
- At no time should any Aberfoyle Hub Primary School parent / caregiver approach another school directly to complain.

**** For breaches of the Parent / Caregiver behaviour code, coaches need to complete an incident report and then forward it to the Principal / Nominee who will discuss the matter with the reporting Coach, relevant Sports Coordinator and Sports Convenor, before taking appropriate action.

Coach / Manager Behaviour:

Coaches must abide by the 'Code of Behaviour for Coaches / Managers' as outlined in the Sports Policy (see Appendix). If players and / or parents / caregivers have issues that they believe are in breach of this code, then a report must be made to the relevant Sports Coordinator, Sports Convenor or Principal / Nominee. An appropriate course of action will be taken; an incident report must be completed and kept on file at school.

Conflict Resolution:

Most problems are usually resolved quickly by just listening to the other person and taking the appropriate steps to solve the issue. However, from time to time, conflict may arise over school sport. If there is a problem then the following procedure needs to be followed:

1. Speak directly to the person with whom you have a problem.
2. If the problem is not resolved, approach the Team Manager or Coach for assistance to resolve the issue.
3. The Manager / Coach will take steps to resolve the matter. This may involve speaking to the Sports Coordinator or Sports Convenor.
4. The Manager / Coach will get back to the person who has raised the concern with an answer, solution or information regarding the steps that have been taken to resolve the issue.
5. If the problem remains, the person may speak directly with the Sports Coordinator in an attempt to resolve the issue.
6. If this is not satisfactory, the person may approach the Sports Convenor who will attempt to resolve the issue. This may involve speaking with the Chairperson of Governing Council or the Principal.
7. The Sports Convenor will get back to the person concerned with a resolution.

All reported problems must be recorded by the relevant person/s and forwarded to the Principal / Nominee where appropriate action in line with this policy will be taken. All incident reports will remain on school files.

Confidentiality:

The Sports Coordinators, Coaches / Managers, the Sports Convenor and Principal / Nominee who are responsible for implementing the Code of Behaviours, will keep confidential the names and details related to breaches of the code unless disclosure is necessary as part of the disciplinary or corrective process.

Should conflict remain, the Chairperson or Principal may take the issue to Governing Council for resolution.

ESTABLISHING NEW SPORTS

The School's Governing Council supports the establishment of new teams or sports when the groundwork has been done. Such groundwork must include:

- The naming of a coach and team manager.
- The production of a list of interested players, details of registered Association, match and practice arrangements.
- The presentation of a budget.

Submissions are made to the Sports Subcommittee who will make recommendations to the Governing Council. If ratified by Council the sport will be established.

SCHOOL WEBSITE

The Aberfoyle Hub Primary School website provides Parents / Caregivers with access to relevant and updated school information. From this website a link also exists to sites that contain relevant information for each sport. The season schedule for each sport can be located via the Skoolbag app.

INDIVIDUAL SPORTS INFORMATION

BASKETBALL:

Basketball is a competition offered over 3 terms to both boys and girls. There are mixed teams, girls' teams and boys' teams. Games are played at Morphett Vale Basketball Stadium, Morphett Vale. It is our policy to submit teams that are evenly selected according to year level groups, in line with the Aberfoyle Hub PRIMARY School Out-of-School Sports Policy. Basketball is offered to children who turn 8 years and over in that year.

There is a weekly playing fee charged by the stadium which also covers the provision of qualified umpires at each game.

Teams must supply scorers for each game.

The school supplies a basketball playing top, which is to be returned at the end of season / year. Navy shorts / skirt must be worn but are not supplied.

Presentation will be held at the end of Term 3 season combined with Soccer and Netball.

CRICKET and KANGA CRICKET:

Cricket is a competitive sport held in Terms 1 and 4 for both girls and boys from Year 4 to Year 7. Kanga Cricket is a competitive sport held in Terms 1 and 4 for both girls and boys in either Year 2 or Year 3. Cricket operates under the supervision of the South Australian Cricket Association (SACA). Aberfoyle Hub PRIMARY School is in the SACA School Competition.

Matches are played on Saturday mornings. Kanga games are played at a local oval selected by SACA. Senior and Junior grade games are played at various local school venues. Coaches will advise match times. Match programming is organised by SACA.

Practice sessions are held weekly during the season and are different for each grade. They are organised by team coaches. These sessions are skills based, with the intent of improving the players' performance.

Whilst adhering to the cricket team eligibility criteria, teams will be selected by the Co-ordinator liaising with the school Principal, or nominee.

A presentation event will be held at the end of the season.

Uniform: Senior and Junior grades – white long pants, school shirt (preferably light blue) and a broad brimmed hat.

Kanga – navy blue school shorts, white school polo shirt and a broad brimmed hat.

NETBALL:

The competition is for girls and boys and is organised by the South Australian Junior Netball Association (SAJNA). Games are played in Terms 2 and 3 on Saturday mornings at varying times and local school venues. Competition is available to any student in the year they turn 8 years of age or over.

Uniform: Navy netball skirt/shorts and school top; on cold days leggings are optional (not supplied).
Playing bibs will be provided.

A presentation event will be held at the end of the season combined with Basketball and Soccer.

SOCCER:

Aberfoyle Hub Primary School Soccer is part of the Southern Districts Junior Soccer Association (SDJSA). It offers school-based competition against other schools (private and public). A portion of the nominated school sports levy goes to the Association which then provides us with organised competitions, match balls, carnivals and special training for players, coaches and parents/carers.

Soccer is a Saturday morning competition for both boys and girls. Matches are played at varying times at local school venues.

The players are grouped in ages.

- Under 8's eight players on the field. Players must be 8 or turning 8 in that year.
- Under 9's nine players on the field. Players must be 9 or turning 9 in that year.
- Under 10's ten players on the field. Players must be 10 or turning 10 in that year.

All of the above teams play in the 'non-competitive' competition (i.e. scores are not kept and no finals are played).

- Under 11's eleven players on the field. Players must be 11 or turning 11 in that year.
- Seniors eleven players on the field. Players can be any age.

The Under 11's and Seniors play in the competitive competition. Scores are kept for every game.

Each age group has a one-day carnival where all schools compete. Modified rules are played to suit each age group.

The Coordinator must:

- Attend all SDJSA meetings throughout the season.
- Contact the schools we play to organise times and venues (The Association provides a fixtures list).
- Pass this information to the respective coaches.
- Coordinate home ground game.
- Organise the marking of the soccer pitch throughout the season.

Coaches must:

- Organise referees for each home game.
- Organise a linesperson for each game.

The Coordinator, Coaches and Managers work closely during the season and communication between these parties is extremely important.

Uniform: Soccer match shirt supplied (to be returned at the end of the season). Parents / Caregivers provide navy shorts, navy socks, soccer boots and compulsory shin pads.

A presentation event will be held at the end of the season combined with Basketball and Netball.

PEDAL PRIX:

Participation in Pedal Prix with Hubcaps is available to all students in Year 6 and Year 7 at Aberfoyle Hub Primary School. Teams may consist of up to 20 riders per team.

Pedal Prix Riders have the opportunity to compete in a 4 race National Series which is called the Australian Human Powered Vehicle (HPV) Super Series.

The Super Series involves 3 team relay races of 6 hours duration and one team relay race of 24 hours duration. However race times and duration can change from year to year.

Pedal Prix Riders are required to attend supervised fitness training from 7:30am to 8:20am at the school twice weekly, and supervised bike training at Victoria Park on either Saturday or Sunday afternoons as scheduled from approximately late March to early September, excluding holidays.

Pedal Prix has in place selection criteria for selecting teams.

Riders, who are excluded from school for behavioural issues, may be, at the discretion of the school Principal, prevented from riding in Hubcaps Pedal Prix teams. In such cases, the Principal will advise the Pedal Prix Coordinator of exclusion.

Riders and parents / caregivers are required to adhere to the Aberfoyle Hub Primary School Sporting codes of conduct.

Parent / Caregiver involvement in team activities such as lap timing, fundraising and catering is expected.

Required Uniform: Hubcaps Shirt

An information night for Pedal Prix will be held prior to the commencement of the season.

A presentation ceremony will be held at the end of the season.

SAPSASA POLICY CAN BE LOCATED ON THE FOLLOWING LINK

<http://www.education.sa.gov.au/sports>



ABERFOYLE HUB PRIMARY SCHOOL

We Value Relationships, Responsibility, Resilience and Respect

Codes of Conduct

In accordance with Aberfoyle Hub Primary School's 'Out of School Sports Policy'

Aberfoyle Hub Primary School Sport would not be possible without the willing commitment of many voluntary officials and parents/caregivers.

It is important that these adults understand that they should provide an atmosphere in which young players can enjoy their experiences and improve their skills without stress and unreasonable expectations. Players should be aware of the lessons to be learnt through proper conduct on the sporting field and should be encouraged by parents/caregivers and coaches to display these attributes.

Note: For safety and supervision reasons all players must have a parent/caregiver or nominated adult (over 18 years) at each game.

Parents/Spectators	Students
Encourage children to participate whatever their ability.	Respect team-mates and school property.
Encourage participants to always play by the rules.	Listen to the Coach's and Team Managers' instructions at all times.
Never ridicule mistakes or losses.	Be a good sport at all times.
Remember that participants learn best by example. Applaud good play by all teams.	Misconduct will be reported to the school and could result in match suspension.
Never publicly disagree with officials. If you disagree with an official, raise the issue privately through appropriate channels.	Accept the Coach's decision at all times.
Actively discourage racial or any other form of abuse. Avoid use of derogatory language.	Respect and tolerate differences within the team.
Recognise the value and importance of volunteer Coaches.	Acknowledge and thank your Coach after every match.
Remember that participants play for fun and not for the entertainment of the spectators. Nor are they miniature professionals.	Enjoy participating in school matches. Encourage and support team-mates. Have fun!
Condemn the use of violence in any form, be it by spectators, coaches, officials or players.	Control your feelings - never lose your temper or hit others.
Encourage players to follow the official's decisions.	Always accept the Umpire's decision.
Demonstrate exemplary social behaviour at all times e.g. do not use foul language, or harass players, coaches or officials.	Show respect at all times. Speak in respectful ways to Coaches, Managers, parents/caregivers and all players.

Grievance Procedures:

1. If you are unhappy with something that has taken place, raise the issue with the Coach after the sports practice or the game. Keep your discussion brief. Allow the Coach time to think about what you have said.
2. If you are still unhappy after the passage of time (weeks), raise the matter with the Sports Coordinator.
3. We expect that most matters will be resolved at this stage. However, should you consider the matter needs further action, you may choose to write a letter. Address this letter to the Deputy Principal. The Deputy Principal will decide on action to resolve the issue, which may include referring the matter to the Sports Committee.

Coaches' Code of Conduct

Be reasonable in your demands on young player's time, energy and enthusiasm.

Teach your players that the rules of the sport are mutual agreements, which no one should evade or break.

Avoid over-playing the talented players. The "just-average" players need and deserve equal time.

Remember that children participate for fun and enjoyment and that winning is only part of their motivation. Never ridicule or yell at the children for making mistakes or losing a competition.

Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of the players.

Take into consideration the maturity level of the children, when scheduling and determining the length of practice times and competition.

Develop team respect for the ability of opponents as well as for the judgement of officials and opposing coaches.

Follow the advice of a physician when determining when an injured player is ready to recommence training or competition.

Make a personal commitment to keep yourself informed of sound coaching principles and the principles of growth and development of children.

Avoid use of derogatory language.

N.B. The Code of Conduct can also be located on the school's website.

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*Please return slip below to the Front Office **BEFORE COMMENCEMENT OF THE FIRST GAME.***

Codes of Conduct for Adults and Students 2021

SPORT/S being played:

I have read and I understand the above information regarding the codes of conduct for parents/caregivers/spectators and students.

Player's (**full**) Name: 2021 Year Level:

Parent's/Caregiver's Name: **Signed:** **Date:**