Acceptable ICT Use Policy

Our school is committed to providing a cyber-safe learning environment to all students. This agreement must be read and acknowledged by all students, parents, caregivers or legal guardians prior to the use of any school ICT or department ICT facilities or services. This agreement applies to all on-site technology, software, loaned devices and personal devices connecting to the school network (including but not limited to BYOD, laptops, tablets, cameras and mobile phones).

Overview

Students connecting to the network either on a school issued device or personal device must comply with the following:Students must only use their own assigned computer network accounts.

- o Students must not share personal information about themselves or other students with third parties, including their username or passwords.

- o Students must not engage in chats or other communication with third parties except when done so as part of curriculum learning.

- o AI software and websites should be used in an appropriate manner and not used for plagiarism or the creation of inappropriate or offensive content.

- o Personal information should not be entered onto websites that are not endorsed by the department, including writing aid, AI and chat websites (excluding EdChat).

- o School ICT assets must not be used to access or share inappropriate content online, including sexually explicit materials, obscene depictions, harmful materials, illegal activities, profane or abusive language, or content that others may find offensive.

- o Web and email content filtering must not be circumvented to access content that has been deemed inappropriate for students.

- o Software designed to circumvent web and email content filtering or other security controls must not be installed or used on devices. This includes unapproved VPN software, proxy websites, hacking tools or the use of built in device functions to bypass security controls.

- o Hacking, cheating and plagiarism tools must not be installed or used on devices. This includes software that gives users an unfair advantage in games or other activities.

- o Copyright materials (including games and movies) must not be illegally downloaded onto or accessed using school or department issued ICT assets.

- o When using online communities, users must communicate kindly and respectfully at all times. Students must not participate in harassing or bullying others online.

- o Students must comply with website terms of use, including age restrictions, appropriate access to the site and use of resources.

- o Students should not forward chain letters, spam or other unsolicited communications except to report these to ICT staff.

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- Students must not participate in business activities that are not staff approved or done so as part of curriculum learning.

- Students must not violate any state or federal laws, including purchase of illegal items or substances, criminal activities punishable by law, etc.

- Students must not take photos or videos of another individual without their consent.

- Students should not use school or department ICT assets to stream or upload large volumes of data unless in the course of curriculum activities (e.g. streaming services such as Netflix, online gaming, livestreaming, etc).

- Students must not connect unapproved hardware to any school or department network.

- Students must not install unapproved software on school or department issued devices.

- Security software approved by the school should be installed on all devices connected to the school network or other department networks.

- All students must report suspicious activity or violations of this policy to a staff member.

Our school and the department reserve the right to monitor use of ICT assets used by students. Students that misuse assets or use assets in an inappropriate manner may have their access revoked or be subject to other in-school consequences.

Last Updated	Next Review
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